A guide to the Local Government Budget Process

BUDGET ACTIVITY

- Laying of the Budget before LG Council and Submission of draft Performance Contract to Ministry of Finance, Planning and Economic Development
- Approval of the District Budget
- Submission of Final Performance Contract to Ministry of Finance, Planning and Economic Development

RESPONSIBLE

CAO

Local Government Council

CAO

August - September

BUDGET ACTIVITY

- 1st Budget Call Circular, Medium Term Expenditure Framework the Indicative Grant and Budget Requirements issued to Local Governments.
- Local Government Budget Consultative workshops held
- Indicative Planning Figures for Grants issued to Local Governments.

RESPONSIBLE

Ministry of Finance, Planning and Economic Development

BUDGET ACTIVITY

- Draft Departmental Budget Estimates and Annual Work Plans submitted to Budget Desk
- Review of the Budget Estimates and Annual Work plans

CIVIL SOCIETY BUDGET ADVOCACY GROUP

RESPONSIBLE

District Planner

District Technical Planning Committee and Local Government Executive Committee

March

December February

April

May

June

November

October

BUDGET ACTIVITY

- 1st Local Government Budget Call Circular shared with Heads of Departments and Lower Local Governments

Budget Desk

- Local Government
 Budget Framework
 Paper and draft Local
 Government
 Development Plans
 submitted to Budget
 Desk
- Departments and LLGs

RESPONSIBLE

• LG Planning and Budget Conference held

Local Governments

BUDGET ACTIVITY

 Compilation and review of Local Government Budget Framework Paper and Local Government Development Plans

RESPONSIBLE

- · Budget Desk,
- District Technical Planning Committee
- Local Government
- Executive Committee
- Submission of the Local Government Budget Framework Paper to Ministry of Finance, Planning and Economic Development and District Councils

Local Government

Supported by



BUDGET ACTIVITY

- Discussion of the draft Budget Framework Paper
- Preparation of 2nd LG Budget Call
 Circular with revised Indicative
 Planning Figures for Departments
 and Lower Local Governments

RESPONSIBLE

Standing Committees of Council and Ministry of Finance, planning and Economic Development

Budget Desk

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Source: Public Finance Management Act 2015