



Reproductive  
Health Uganda

## REPRODUCTIVE HEALTH UGANDA

Plot 2 Katago road, Off Kiira road,  
P.O Box 10746 Kampala- Uganda.



### Office of Executive Director

#### EMPLOYMENT OPPORTUNITY

**Reproductive Health Uganda (RHU)** is a Member Association of the International Planned Parenthood Federation (IPPF), and its core mandate is to champion, provide and enable universal access to rights based Sexual and Reproductive Health and Rights (SRHR) information and services to vulnerable and underserved communities and to young people. The role of the engagement with RHU and its partners is to ensure that SRHR are respected, protected and fulfilled as a goal in itself, and as a fundamental means to gender equality, human well-being and sustainable development.

RHU seeks to recruit a highly skilled, experienced and motivated person to fill the following positions

**Job Title:** Project Officer –Amplify Change Project

**Duty Station:** RHU- Head Office

**Reports to:** National Project Coordinator-RHRN Project

#### **Job Role:**

The Programme Officer will be responsible for overseeing the implementation of the Amplify Change project- Standing Strong Together (SST) and advise the implementing partner(s) accordingly. The project aims to contribute to the realization of more progressive policies on Sexual and Reproductive Health and Rights (SRHR) by increasing the effectiveness of the SRHR movement.

#### **Essential Duties and Responsibilities**

1. Initiate activities that promote public support for SRHR together with SST Amplify Change implementing partner(s) and the Right Here Right Now (RHRN) platform.
2. Support the implementation of the RHRN programme in Uganda
3. Be the link between the implementing partner(s) for the SST Amplify Change project, the Steering Committee members, the host (RHU) and the RHRN platform
4. Support Identification and creation of new opportunities and possible linkages with other programmes, donors or organizations as well as fundraising.
5. Inform the National Coordinator of the RHRN project on the progress of SST Amplify Change project and support preparation of platform meetings for decision-making

6. Support follow up and data collection (outcome harvesting) for reporting from SST Amplify Change project partners and RHRN platform members.
7. Compile and Submit work plans, budgets, and reports and keep regular contact with Rutgers, the RHRN National Coordinator and the IPPF regional team.
8. Undertake any other professional duties as maybe assigned by the supervisor.

### **Education Qualification**

Bachelor's Degree in any of the humanities studies including Social sciences, Social Work and Social Administration and Development studies. Post Graduate training in Project Planning Management is an added advantage.

### **Experience, technical competencies and knowledge**

- At least 2 years relevant work experience in a Non-Government Organization is an added advantage.
- Strong documentation, coordination and advocacy skills; strong analytical and strategic planning abilities
- A good understanding of existing international, national, and local gender polices and gender mainstreaming approaches
- Strong interpersonal and communication skills.
- Hands on experience in facilitation specifically with capacity building trainings for staff and key stakeholders
- Demonstrated skills and experience in proposal development, report writing
- Willingness to contribute and work as part of a team together with capacity to deal with people of diverse cultures.

**Job Title:** Project Officer –Get Up Speak Out (GUSO) Project

**Duty Station:** RHU- Iganga

**Reports to:** Branch In-Charge

### **Job Role:**

The incumbent will represent RHU and manage the day to day implementation of the Get Up Speak Out program in Iganga district as the core program focus area, but also support other program interventions. RHU is a partner member of the SRHR Alliance implementing the Get Up- Speak- Out (GUSO) program in 4 Eastern Ugandan districts of Jinja, Bugiri, Iganga and Mayuge.

### **Essential Duties and Responsibilities**

1. Undertake program planning and implementation with utmost efficiency
2. Coordinate community based SRHR interventions embedded within the program
3. Oversee operations and mentorship of peer educators and other program support staff
4. Compile and submit program reports at different levels including branch and head office

5. Coordinate district joint SRHR Alliance consortium activities within Iganga district where RHU takes leadership.
6. Ensure effective alignment of program and financial aspects of the program to contribute to set program objectives.
7. Continuously document best and promising practices exhibited within the program multi component interventions.
8. Perform other professional duties that may be assigned by the Supervisor

### **Education Qualification**

Bachelor's Degree in any of the humanities studies including Social sciences, Social Work and Social Administration, Community Development, Psychology and Development studies. Post Graduate training in Project Planning Management is an added advantage.

### **Experience, technical competencies and knowledge**

- At least 2 years relevant work experience in a reputable Non-Governmental Organization
- Strong documentation, coordination and advocacy skills; strong analytical and strategic planning abilities
- Strong interpersonal and communication skills.
- Hands on experience in facilitation specifically capacity building trainings for staff and key stakeholders
- Demonstrated skills and experience in proposal development, report writing
- Willingness to contribute and work as part of a team together with capacity to deal with people of diverse cultures.
- Ability to work under minimum supervision and keeping deadlines.
- Willingness to comply with set policies and procedures
- Computer literate (ability to work with vast social media technologies shall be of added advantage)
- Having in-depth understanding of the SRHR environment of Uganda shall be of added advantage.

### **How to apply**

Submit by post or hand-deliver application letters and attach certified copies of academic transcripts, a detailed Curriculum Vitae and other relevant documents as well the contact addresses (**e-mail**) of 3 referees including their telephone contacts to:

The Executive Director, Reproductive Health Uganda, P.O. Box 10746 Kampala  
Or hand-deliver at: RHU Head Office, Plot 2, Katago Road, Kamwokya (Opposite Uganda Museum)

**Closing Date: 18<sup>th</sup> January 2019. Only shortlisted applicants will be contacted**

*NB: Female applicants are encouraged to apply*